

**BENTON COMMUNITY SCHOOL DISTRICT
IN THE COUNTIES OF TAMA, BENTON, AND IOWA, STATE OF IOWA
BENTON REGULAR BOARD MEETING, WEDNESDAY, SEPTEMBER 23, 6:00 PM
DISTRICT OFFICE BOARD ROOM**

Board Meeting Opened: 6:00 P.M.

1. Call to Order:

Present: Directors Becker, Ludeking (via Zoom link), Nolte (via Zoom link), Stepanek, Thompson, Upah, and Werning. A Quorum was declared present.

Also Present: Dr. Ewell, Doug Embray, Dr. Bieschke, Jason West, Rob Arnold, Anna Upah and Phil Eastman.

2. Recognitions:

a. Retirees

- Robert Albertsen – Bus Driver – 18 Years

b. Service Awards

- Don Gibney – 46 Years
- Larry Wiebke – 60 Years

This item was completed prior to the meeting, starting at 5:30 p.m. to be more considerate of the Covid 19 context.

3. Delegations, Communications, Considerations of Additional Items for the Agenda

No additions to the agenda as presented

4. Open Forum

No Public Comment

5. Action Item #26 - Board Officers – President and VP

Board Secretary opens for nominations for Board President. Director Stepanek nominated Roy Becker to be President of the School Board, nominations ceased, motion was made by Director Stepanek and was seconded by Director Nolte.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

Board Secretary Embray reads the oath of office, acknowledges affirmation by Director Becker. President Becker assumes Board leadership.

Board President Becker opens nominations for Board Vice-President. Nomination for Theresa Thompson by Matt Nolte. Nominations ceased. Motion by Nolte for Theresa Thompson as Vice-President, seconded by Director Upah.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

Board Secretary Embray reads the oath of office, acknowledges affirmation by Director Thompson. Vice-President Thompson assumes role of Vice-President of the School Board.

BENTON REGULAR BOARD MEETING
Page 2– September 23, 2020

6. Action Item #27 – Approval of Agenda

Motion by Stepanek, second by Upah to approve agenda as presented.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

7. August 10th Storm Damage Updates – Executive Summary: Reports Listed Below

- [Storm Damage District Summary September 2020](#)
- [Storm Damage Upgrades](#)
- [Atkins Scope of Service September 2020](#)
- [Benton Scope of Service September 2020](#)
- [Keystone Scope of Service September 2020](#)
- [Norway Scope of Service September 2020](#)

No action to this item – information only.

8. Action Item #28 - FY'20 Budget Amendment

Motion by Thompson, second by Stepanek to hold the Fiscal Year 2021 Benton Community Budget Amendment Hearing at 6:00 P.M. on October 21, 2020 and the regular meeting of the School Board at 6:00 P.M. on October 21, 2020 at the Central Administration Office Board Room, 304 1st Street, Van Horne, IA 52346

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

Motion by Upah, second by Werning to approve Budget Amendment for Fiscal '21 for publication.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

9. Action Item #29 - Special Education Deficit - Allowable Growth

Motion by Stepanek, second by Thompson to approve special education deficit for FY'20 in the negative amount of \$660,344.88

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

10. School Improvement Report

- a. [AYP report](#) (Adequate Yearly Progress report)
- b. FAST assessment - began this week - Ms. Upah, Mr. West, Mr. Eastman

11. Administration

- a) [Administration Report](#)

No action to this item – information only.

BENTON REGULAR BOARD MEETING
Page 3– September 23, 2020

12. Action Item #30 - LEGISLATIVE PRIORITIES - IASB

Motion by Upah, second by Stepanek to approve the following 4 legislative priorities: School Funding policy, supplemental state aid, bond issue and mental health.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

Motion by Upah, second by Stepanek to approve Theresa Thompson as our school board representative for Delegate Assembly

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

13. 5Cast Update

Information shared on current training and implementation of financial and modeling software.

No action taken on this item.

14. Action Item #31 - Fiscal Close of FY'20

Motion by Thompson, second by Stepanek to approve the Certified Annual Report for FY'20.

[FY 20 Summary](#)
[UAB Summary FY 20](#)
[New Money Summary IASB](#)
[CAR \(CERTIFIED ANNUAL FINANCIAL REPORT\)](#)

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

15. Action Item #32 - Business Services

Motion by Stepanek, second by Upah to approve warrants, financial reports, and fall pay schedule as presented.

WARRANTS

- [PRELIMINARY WARRANTS](#)
- [ADDITIONAL WARRANTS](#)
- [SUMMARY OF PAID WARRANTS](#)
- FINANCIAL REPORTS
 - [GENERAL FUND REPORT](#)
 - [ALL FUNDS REPORT](#)
 - FALL PAY SCHEDULED - [Schedule](#)
 - [National Economic Update September 2020](#)

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

16. Action Item #33 - HANDBOOKS

Motion by Thompson, second by Werning to approve the handbooks as presented.

- [K-6th](#) Parent and Student **Elementary Handbook**
- [Middle School/High School Staff Handbook](#) (& elementary as specific topics apply)
- [HS Course](#) Book
- [Benton Secondary Curriculum & Assessment Manual](#)
- [Benton Elementary Curriculum & Assessment Manual](#)
- [Benton Community School District Preschool Program Handbook](#)

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

17. Action Item #34 – Policy Review

Motion by Werning, second by Stepanek to approve the policies as reviewed and revised.

1. [Policy 705.1 - Purchasing-Bidding](#)
2. ~~Policy 802.2 - Requests for Improvements~~ - Delete
3. [Policy 403.2 - Employee Injury on the Job](#)
4. [Policy 403.3 - Hazardous Chemical Disclosure](#)
5. [Policy 403.6 - Substance-Free Workplace](#)
6. [Policy 403.6E1 - SUBSTANCE-FREE WORKPLACE NOTICE TO EMPLOYEES FORM](#)
7. [Policy 403.6R1 - Substance-Free Workplace Regulation](#)

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

18. Action Item #35 - Consent Agenda

A. PERSONNEL - all hires are contingent on an approved background check/fingerprinting and appropriate degree and licensure.

a. Hires

- Gene Pilcher - Head Jr. High Wrestling Coach
- Lorie Kesi - Technology/Library Associate - Keystone
- Hunter Semelroth - Assistant 7th grade football coach
- Andrea Nolan - a.m. bus stop supervisor
- Mackenzie DeVries - p.m. bus stop supervisor
- Breanna Smothers - Bus Associate
- Kody DeNeve - Bus Driver
- Tiffany Moore - assistant 8th grade Volleyball
- Jill Ary - Special Ed Associate, MS/HS

b. Resignations

- Sheila Wagner - Associate, MS/HS
- Candi Benesh - Secretary, Keystone
- Gary Boddicker - Bus Driver
- Janice McLaughlin - Food Service

c. Contracts

- i. Recover Health of Iowa, Inc. - nursing services for student(s) medically fragile
 1. Nurse - Anderson Gale
- ii. [Tanager Agreement](#)

BENTON REGULAR BOARD MEETING
Page 5 – September 23, 2020

- d. Lane Changes
 - i. [FY'21 Lane Changes - Revised](#)
- e. [Fundraisers FY21](#)
- f. Open Enrollment
 - i. Denied
 - 1. Emmanuel Dineen
- g. Meeting Minutes –
 - i. Board Meeting Minutes - [August 19 Board Meeting](#)

Motion by Thompson, second by Upah to approve the consent agenda as presented.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

19. Superintendent

- a. UPDATE & REPORT
 - i. Superintendent leave - Nov. 23, 24
 - ii. COVID-19 - Update
 - 1. Number of students on Tier I Hybrid remote/online learning with our teachers and our curriculum.
 - a. 126 students as of 9/15/20
 - b. Board goals - update and progress
 - i. GOAL #4 UPDATE: FACILITIES & INFRASTRUCTURE GOAL - UPDATE
 - ii. GOAL #5 UPDATE: MARKETING AND CUSTOMER SATISFACTION - UPDATE
 - iii. [IASB Convention](#) - all online, **November 10 & 17–19, 2020**

20. Action Item # 36 – Adjournment

Motion by Thompson, second by Upah to adjourn meeting at 8:06 P.M.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE