

**BENTON COMMUNITY SCHOOL DISTRICT  
IN THE COUNTIES OF TAMA, BENTON, AND IOWA, STATE OF IOWA  
BENTON REGULAR BOARD MEETING, Wednesday, May 20, 2020, 6:00 PM  
BENTON COMMUNITY CENTRAL ADMINISTRATION OFFICE BOARD ROOM  
304 1<sup>ST</sup> STREET, VAN HORNE, IOWA 52346**

**Board Meeting Opened: 6:00 P.M.** Meeting was held both at the Central Administration office and electronically with a call to order by President Pat Stepanek.

Pres. Stepanek announcement: This meeting is held electronically as per Iowa Code Section 21.8 which permits a governmental body to conduct a meeting by electronic means. Public access will be provided to the extent reasonably possible. The notice of the meeting on our school website indicating the “place from which the communication originates and where/how public access is provided to the conversation”, and meeting minutes will be kept. To receive the audio link, please follow the directions outlined on the front page of our website at [www.benton.k12.ia.us](http://www.benton.k12.ia.us).

**1. Call to Order:**

**Present:** Directors Becker (virtual), Ludeking (virtual), Nolte (virtual), Stepanek (in person), Thompson (in person), Upah (virtual) and Werning (virtual). A Quorum was declared present.

**Also Present:** Dr. Ewell, Doug Embray, Dr. Bieschke, Anna Upah, Shawn Pfiffner, Jason West, Jane Svestka, Mandy Svestka and Phil Eastman.

**2. Retirees - Recognition**

President Stepanek and Dr. Ewell recognized Jane Svestka, Diane Redmond, and Darla Galligan for their years of service to Benton Community Schools. President Stepanek presented a retirement clock to Jane Svestka. Diane Redmond will be attending the June Board Meeting. Dr. Ewell presented to Darla Galligan, who had requested to receive her retirement clock prior to the meeting. Dr. Ewell and President Stepanek read prepared statements of service and recognition for all retirees.

**3. May – School Board Recognition Month:**

Dr. Ewell recognized board members for their service.

**4. Action Item #157 - Delegations, Communications, Considerations of Additional Items for the Agenda**

Motion by Thompson, second by Upah to add Stacey Rector as a recommendation for hire with consideration of employment signing bonus to Agenda Item #15 Consent Agenda, Sub Category Personnel.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

**5. Open Forum**

No public Comment

**6. Action #158 – Approval of Agenda**

Motion by Nolte, second by Thompson to approve the agenda as presented.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

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7. **Action #159 – Business Services**

Motion by Becker, second by Thompson to approve the warrants and reports as presented

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

8. **Action #160 – June Meal Program**

Motion by Nolte, second by Upah to approve the June Meal Program as presented.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

9. **Action #161 - Facilities**

Motion by Thompson, Second by Nolte to approve Advanced Builders to repair and patch the roof seams at the High School.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

10. **Action #162 - Class Sizes – Preschool & Kindergarten**

Motion by Nolte, second by Upah to approve the superintendent hire a 1.0 elementary teacher assigned to Kindergarten and a .4 teacher for our 3-year-old Preschool Program.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

11. **Action Item #163 – Grant Wood AEA [MENTORING & INDUCTION CONSORTIUM AGREEMENT](#) 20-21**

Motion by Thompson, second by Becker to approve the FY21 Mentoring and Induction Consortium Agreement with Grant Wood AEA.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

12. **Graduation Plans**

Dr. Bieschke reviewed options for conducting graduation and prom. Discussion on recent Governor proclamations and lifting of restrictions. The board discussed monitoring the situation, agreed with scheduling the events, and conveyed that administration should proceed with appropriate decision making in coordination with Benton County Public Health for each event to be conducted.

“Approve the graduation options with flexibility noted pending state decisions for COVID restrictions.”

13. **Administration REPORT**  
a. [ELEMENTARY NEWSLETTER](#)  
b. [SECONDARY NEWSLETTER](#)

No Action Taken

14. **Action #164 – Policy Review**  
**Motion by Thompson, second by Nolte to approve the policy review and revisions as presented.**
- a. [Policy 506.1](#) - Student Records Checklist
  - b. [Policy 506.1E2](#) - Request of Nonparent for Examination or Copies of Student Records
  - c. [Policy 506.1E3](#) - Parental Authorization for Release of Student Records
  - d. [Policy 506.1E4 - Request for Hearing on Correction of Student Records](#)
  - e. [Policy 506.1E5 - Request for Examination of Student Records](#)
  - f. [Policy 506.1E6](#) - Notification of Transfer of Student Records
  - g. [Policy 506.1E7](#) - Letter to Parent Regarding Receipt of a Subpoena
  - h. [Policy 506.1E8](#) - Juvenile Justice Agency Information Sharing Agreement
  - i. [Policy 506.1E9](#) - Annual Notice
  - j. [Policy 506.1R1](#) - Education Use of Student Records Regulations

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

15. **Action #165 – Consent Agenda**  
The Board will review and consider the approval of all Consent Agenda Items.

Motion by Becker, second by Werning to approve the Consent Agenda.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE

- a. PERSONNEL - all hires are contingent on an approved background check/fingerprinting and appropriate degree and licensure.
  - Hires
    - 1. Kal Goodchild - Co-Head Varsity Football coach
    - 2. Jeff Zittergruen - Co-Head Varsity Football coach
    - 3. Emma Cochrane - 9th Grade Volleyball Coach
    - 4. Emma Cochrane - Co-ed Assistant Track Coach
    - 5. Thomas Trainer - Teacher, Secondary Science
    - 6. Thomas Trainer - Assistant Boys Basketball
    - 7. Sara Petrzeka - Teacher, MS Special Education & MS/HS Interventionist
    - 8. Ashley Phelan - Teacher, 7-8th English/LA
    - 9. Emily DeNeve - Teacher, 6th grade Intermediate
    - 10. Justin Liddle - Middle School Cross Country Coach
    - 11. Trish Little - Head 7th Grade Volleyball Coach
    - 12. Kristi Wright - MS/HS Food Service Manager
    - 13. Larry Carlson -Head 7th Gr. Football Coach
    - 14. Jake Voss - Head Varsity Wrestling Coach

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15. Jake Voss - Head 8th Gr. Football Coach
16. Teacher Leaders
  - a. Jan Brown - CTE Data Team Leader @ MS/HS
  - b. Kelsey Kearns - Special Education Data Team Leader @ MS/HS
  - c. Christine Neff - Preschool Data Team Leader @ Keystone Elementary
17. Stacey Rector – HS Science with employment signing bonus of \$6,000 to be offered at annual increments of \$2,000 per employment contract for a term of three consecutive years of employment as long as she is employed by Benton Community each year during the 3-year bonus/stipend.
  - **Resignations**
    1. Casey Krull - HS Science
    2. T.J Murphy - MS/HS Science, Head 7th Gr. Football, Head Wrestling Coach, Data Team Leader
    3. Brian Kramer - 8th Grade Girls' Basketball Coach
    4. Robert Albertsen - Bus Driver
    5. Kathy Gage - Van Horne Bus stop supervisor
    6. Chris Auger - Head Soccer Coach
    7. Dave Frasier - Wrestling, Weight room
    8. Jeff Zittergruen - Head Varsity Football Coach
  - b. [Summer Pay Schedule](#) – OFFICIALS
  - c. APPROVAL OF MINUTES
    - [April Regular Board Meeting](#),
    - [April Special Board Meeting](#)
  - d. Contracts
    - Luther College - [Memorandum of Understanding](#)
    - Timberline Billing Service LLC - [Timberline Agreement of Service](#)

### **17. Closed Session – Superintendent Evaluation**

**Motion to move to Closed Session - Iowa Code Section 21.5(1\_(i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll Call Vote with all Directors voting AYE. Time In 8:07 P.M.**

**Roll call vote to open closed session, all Directors voting AYE, Time 8:45 p.m.**

**No Action**

### **18. Action Item #166 – Adjournment – 8:45 p.m.**

Motion by Nolte, second by Thompson to adjourn meeting at 8:45 p.m.

MOTION CARRIED  
ALL MEMBERS PRESENT VOTING AYE