

**BENTON COMMUNITY SCHOOL DISTRICT
IN THE COUNTIES OF TAMA, BENTON, AND IOWA, STATE OF IOWA
BENTON REGULAR BOARD MEETING, Monday, April 13, 2020, 6:00 PM
BENTON COMMUNITY CENTRAL ADMINISTRATION OFFICE BOARD ROOM
304 1ST STREET, VAN HORNE, IOWA 52346**

1. **Board Meeting Opened: 6:00 P.M.** Meeting was held both at the Central Administration office and electronically with a call to order by President Pat Stepanek.

Pres. Stepanek announcement: This meeting is held electronically as per Iowa Code Section 21.8 which permits a governmental body to conduct a meeting by electronic means. Public access will be provided to the extent reasonably possible. The notice of the meeting on our school website indicating the “place from which the communication originates and where/how public access is provided to the conversation”, and meeting minutes will be kept. To receive the audio link, please follow the directions outlined on the front page of our website at www.benton.k12.ia.us.

2020-21 Budget Hearing

Open at 6:03

Hearing ends at 6:04

No action taken, no public comment.

FY 2020 Budget Amendment

Open at 6:05

Hearing ends at 6:06

No action taken, no public comment.

1. **Call to Order:**

Present: Directors Stepanek, Becker (6:20), Upah, Ludeking, Thompson, Werning, and Nolte.

Also Present: Dr. Ewell, Doug Embray, and Dr. Bieschke.

2. **Delegations, Communications, Considerations of Additional Items for the Agenda**

Add to agenda Volunteer Softball Coaches

3. **Action Item #145 - Certified Budget**

Motion by Nolte, second by Upah to approve the 2020-21 Certified Annual Budget as presented.

Roll Call Vote: Stepanek, Upah, Ludeking, Thompson, Werning and Nolte.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

4. **Action Item#146 - FY 2020 Budget Amendment**

Motion by Thompson, second by Ludeking to approve the FY’20 Budget Amendment as presented.

Roll Call Vote: Stepanek, Upah, Ludeking, Thompson, Werning, Nolte.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

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5. Open Forum

No public Comment

6. Action #147 – Approval of Agenda

Motion by Thompson, second by Nolte to approve the agenda as presented.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

7. Action #148 – Pandemic Resolution

Motion by Thompson, second by Nolte to approve the Pandemic Resolution effective through April 30, 2020.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

8. Action #149 – Continuous Learning Plan During Closure – Until April 30, 2020

a. [VOLUNTARY EDUCATIONAL ENRICHMENT OPPORTUNITIES - VIRTUAL LEARNING PLAN](#)

Motion by Thompson, second by Upah to approve the virtual learning plan as a fluid document to add, revise, on a daily basis and place trust in Dr. Ewell and Administrative Team to exploit, add, and update as they see fit no later than the next regularly scheduled board meeting.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

9. Pandemic Plan and Reopening Plan - Draft

No action – for information only

10. Action Item #150 - Business Services

The Board will review and consider the following warrants and financial reports.

Motion by Nolte, second by Thompson to approve the Business Services warrants and reports as presented.

a. WARRANTS

- i. [PRELIMINARY WARRANTS](#)
- ii. [ADDITIONAL WARRANTS](#)
- iii. [SUMMARY OF PAID WARRANTS](#)

b. FINANCIAL REPORTS

- i. [GENERAL FUND REPORT](#)
- ii. [ALL FUNDS REPORT](#)

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

11. Action Item #151 – District Developed Service Delivery Plan (DDSDP)

Motion by Nolte, second by Upah to approve the Benton Community District Developed Service Delivery Plan as presented.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

12. Action Item #152 – Policy Review

The Board will review and consider revisions to the following policies:

- a. **School Facilities Use policies**
- b. **School Volunteer policies**
- c. [Policy 210.2](#) - Regular Board Meeting
- d. [Policy 404.2](#) - School Volunteers
- e. [Policy 404.2R1](#) - School Volunteers
- f. [Policy 404.2E1](#) - Volunteer Disclosure Statement
- g. [Policy 404.2E2](#) - School Volunteer Letter
- h. [Policy 404.2E3](#) - School Volunteer Record Check Request
[Policy 404.2E4](#) - School Volunteer Letter Two

Motion by Becker, second by Thompson to approve the policy revisions as presented.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

13. Action #153 Out of State Trip Postponement Option

Motion by Ludeking, second by Nolte to approve the option for the trip to Spain to be postponed until June of 2021.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

14. Action #154 – Consent Agenda

The Board will review and consider the approval of all Consent Agenda items.
PERSONNEL - all hires are contingent on an approved background check/fingerprinting and appropriate degree and licensure.

- i. Hires

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1. Emma Cochrane - Secondary Social Studies
2. Jacob Reid - Secondary Industrial Technology
3. Melissa Barnard - Secondary Secretary - Building/Admin. & Guidance
4. Taylor Dengler - 7-8th Vocal Music, Assistant Show Choir, MS Show Choir
5. Larry Carlson - Teacher Leadership - Instructional Coach
6. Data Team Leaders
 - a. Emily Bishop - Elementary Counselor Data Team Leader
 - b. Kayla Hahn - 1st/3rd Grade Atkins Elementary Data Team Leader
 - c. Rachel Kruse - 1st/3rd Grade Atkins Elementary Data Team Leader
 - d. Levi Montague - 5th Grade Norway Intermediate Data Team Leader
 - e. Alyssa Schmuecker - Music Data Team Leader
 - f. Carolyn Spading - AK/Kindergarten Atkins Elementary Data Team Leader
 - g. Emilie Trumpold - 4th Grade Norway Intermediate Data Team Leader
7. Erin Janss, Bowling Coach
8. Assistant Volunteer Softball Coaches
 - ii. Tiffany Moore
 - iii. -Angie Gorkow
 - iv. -Matt Miner
 - v. -Anna Stenberg
- vi. Resignations
 1. Rayne Hoey - Secondary Science
 2. Sean Bredl - Science
 3. Seth Meyne - Industrial Tech.
 4. Blair Brown - 7th Gr. English/LA & Sr. English Instructor
 5. Larry Carlson - Middle School Math
- vii. APPROVAL OF MINUTES - [March Board Meeting Minutes](#)

Motion by Thompson, second by Nolte to approve the consent agenda as presented.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

15. **Superintendent**
 - A. Updates

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16. **Action Item #155 - EXEMPT SESSION, NON-ORGANIZED EMPLOYEES as per Iowa Code Section 21.22(8.3)**
17. **a. Motion: Motion by Nolte, second by Thompson to approve the FY21 employee wages and salaries as presented:**
 - i. Transportation
 1. \$2.40 increase route pay
 2. \$.25 hourly increase shuttle routes, (not incl. Preschool route)
 - ii. Mechanic & Warehouse worker
 1. \$.40 hourly increase on hourly wage
 - iii. Food Service
 1. \$.37 hourly increase on hourly wage
 - iv. Maintenance/Custodial
 1. \$.25 increase on hourly wage
 2. \$100 Shirt allowance - directed by Custodial Managers
 - v. Associates
 1. \$.30 increase on hourly wage
 - vi. Building Secretarial
 1. \$.40 increase on hourly wage
 - vii. District Secretary positions
 1. \$.43 hourly increase
 2. Karen Lough – base salary \$40,000
 3. Melisa Venneman – base salary \$40,000
 - viii. Health Care Professional
 1. .40 hourly increase
 - ix. Mechanic
 1. \$.40 hourly increase
 - x. Directors
 1. \$1,500 merit increase
 2. Add – Dawn Morris – Director – Food Service – base salary \$40,000
 3. Add - Melody Spence – Director District Office – base salary \$50,000
 - xi. Administration – as per merit and promotion/job changes/add't duties
 1. Rob Arnold - \$6,000
 2. James Bieschke - \$2,000
 3. Phillip Eastman - \$4,000
 4. Doug Embray - \$0
 5. Ryan Junge - \$2,000
 6. Shawn Pfiffner - \$2,600
 7. Anna Upah - \$6,000

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8. Jason West - \$2,000

Motion by Nolte, second by Thompson to approve the wages as presented.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE

18. Action Item #156 - Adjournment – 9:46 p.m.

Motion by Upah, second by Nolte to adjourn Board Meeting.

MOTION CARRIED
ALL MEMBERS PRESENT VOTING AYE